

**Horace Mann Elementary
School Community Council
October 9, 2019
Minutes**

Present: Maridee H., Shari T., Terri F., Daise S., Carrie B., Desirea W.

Meeting was called to order at 1:20pm by Terri

1. Introductions- Everyone introduced themselves and their relationship to HMES.

2. Rules of Order & Procedures/Motions-Maridee provided attendees with a copies of:

- School Community Councils Authority and Purpose,
- School Community Councils Open and Public Meeting Requirements
- School Community Councils Duties, Composition, Election Procedures and Selection of Members
- HMES School Success Plan

3. Vote on Chair/Co-Chair and Secretary-Carrie nominated Terri to continue to serve as Chair. The motion was seconded and approved by all. Carrie then nominated Desirea to serve as secretary. The motion was seconded and approved by all. Desirea nominated Shari to serve as Co-Chair. The motion was seconded and approved by all.

4. Review day and time to hold future Community Council Meetings-
The council agreed that meetings will be held in the HMES Conference Room on the 2nd Wednesday that school is held each month at 3pm. Meetings will be held on the following days:

Nov. 13	Mar. 11
Dec. 11	Apr. 15
Jan. 15	May 13
Feb. 12	

The meeting was adjourned at 1:55pm